



CHANGE OF NAME AND ADDRESS/FILE MAINTENANCE/INFORMATION FORM

Date: _____
Taken By: _____
Account Number: _____

Permanent Address Change: _____
Seasonal Address Change: _____
Date To and From: _____

Current Information:

(Currently on file)

Names: _____

Account Title: _____
Address: _____

E-Mail Address: _____
Phone: _____
Tax ID Number: _____

New Information:

Names: _____

Account Title: _____
Address: _____

E-Mail Address: _____
Phone: _____
Tax ID Number: _____

(When making changes, adding or removing owners/tax identifications: attach new Membership and Share Account Agreement Form and Taxpayer Identification Number (TIN) Certification.)

Choose all Applicable:

- | | |
|---|--|
| <input type="checkbox"/> Add Owner | <input type="checkbox"/> Remove Owner |
| <input type="checkbox"/> Change of Name (Marriage/Divorce/Adoption) | <input type="checkbox"/> Change of Address |
| <input type="checkbox"/> Add Special Signature Requirements | <input type="checkbox"/> Remove Special Signature Requirements |
| <input type="checkbox"/> Create a Preference | <input type="checkbox"/> Delete a Preference |
| Account Transfer To: _____ | Account Transfer To: _____ |
| Account Transfer From: _____ | Account Transfer From: _____ |
| <input type="checkbox"/> Change Certificate of Deposit Term | <input type="checkbox"/> Change Product Type: |
| From: _____ To: _____ | From: _____ To: _____ |
| <input type="checkbox"/> Automatic Deposit Transfer | <input type="checkbox"/> Automatic Loan Transfer Payment |
| From: _____ To: _____ | From: _____ To: _____ |
| <input type="checkbox"/> Update Dormant Account | <input type="checkbox"/> Misc. _____ |

Effective Share Types:

- Main Share Share Draft Share IRA Share Certificate of Deposit Share Loan ATM/Debit Card

Member Signature: _____
Member Signature: _____

Internal Use Only:

Maintained By: _____	Date: _____	Verified By: _____	Date: _____
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